

# Letter of Recommendation Form

## University of North Texas

### Department of Public Administration

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#### **Applicant Completes this Section**

Student's Name (Last, First, MI): \_\_\_\_\_

**OPTIONAL: I hereby waive my right of access to the material recorded below.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### **Respondent Completes this Section**

**Within your letter of recommendation attached to this form**, please describe your judgement of this applicant's qualifications and promise, intellectual ability, motivation and capacity for research or for acquiring professional skill, promise for a career in productive scholarship and effective teaching, and the quality of their previous work and of his or her character or personality. **Please also check, for comparative assessment, the boxes below.** Your letter of recommendation is very important to the admission committee.

In comparison with other students/co-workers of the same level, I would compare this applicant as follows:

	Exceptional	Above Average	Average	Below Average	Not Applicable
<b>Intellectual Ability</b>					
<b>Writing Ability</b>					
<b>Speaking Ability</b>					
<b>Academic Preparation</b>					
<b>Motivation</b>					
<b>Maturity</b>					
<b>Teaching Ability</b>					

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Years You Have Known the Applicant: \_\_\_\_\_

During this time, the applicant was a/an:

Undergraduate Student

Graduate Student

Departmental Assistant

Advisee

Assistant

Other (please specify) \_\_\_\_\_